



Wallaroo Mines Primary School Assessment & Reporting Timeline

Purpose

The purpose of this document is to provide a framework for assessment and reporting at Wallaroo Mines Primary School which promotes quality outcomes and improved learning for all students.

Understandings

Teachers will assess student progress and achievement in a planned and comprehensive manner by:

- 👉 Using the Australian Curriculum to plan, teach and assess in a comprehensive manner
- 👉 Using assessment processes that are inclusive of all students
- 👉 Using a range of formative and summative assessment methods appropriate to the learning task and the student
- 👉 Planning future learning on the basis of assessments
- 👉 Involving students in goal-setting, self-assessment and negotiating learning activities

Teachers will ensure accurate and comprehensive records are maintained by:

- 👉 Keeping records which are consistent
- 👉 Sharing clear and relevant information with other teaching staff and/or interagency personnel

Teachers will provide students with meaningful feedback by:

- 👉 Assessing work promptly
- 👉 Communicating progress using oral and written feedback that is specific, descriptive, accurate and easily understandable.
- 👉 Reporting attainment appropriate to the assessment methods used

Teachers will provide meaningful reports on student progress and assessment to parents/carers by:

- 👉 Communicating progress using oral and written feedback that is specific, descriptive, accurate and easily understandable
- 👉 Conducting interviews and writing student reports in accordance with the reporting timeline

In accordance with DECD policy teachers will:

- 👉 Develop a Negotiated Education Plan (NEP) for learners with disabilities which will include a learning Plan that specifically addresses learner access, participation and achievement within the outcomes outlined in the Australian Curriculum SACS Framework and against which assessment will be made.
- 👉 Develop an Individual Learning Plan for ATSI students and maintain current data on the Keeping them on Track portal
- 👉 Develop a Personal learning Plan focusing on literacy/numeracy goals for each student

| Term | Week | Reporting Type |
|-------|----------|--|
| One | Five/Six | Personal Learning Plan meetings. Class teachers to meet with all parents/carers and students to develop PLP's ¹ , NEP's ² and ILP's ³ |
| | Ten | Values based social skills report. To be signed and returned in week eleven |
| Two | Ten | Student Achievement reports incl A-E grades for Yrs 1-7. To be signed and returned in week one, term 3 |
| Three | Five/Six | Personal Learning Plan meetings. Class teachers to meet with all parents/carers and students to review *PLP's, **NEP's and ***ILP's |
| | Ten | Values based social skills report. To be signed and returned in week ten |
| Four | Nine | Student Achievement reports incl A-E grades for Yrs 1-7. |

¹ PLP – Personal Learning Plan

² NEP – Negotiated Education Plan (for students with an identified disability)

³ ILP – Individual Learning Plan (for ATSI students)